

EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust
Regular Board of Trustees Meeting
Wednesday, December 14, 2016 at 1:00 p.m. via Video Conference
EMSA Corporate Offices
1111 Classen Drive, Oklahoma City, OK
1417 North Lansing Avenue, Tulsa, OK

Minutes:

NOTICE AND AGENDA for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were posted December 12, 2016 at 3:33 p.m. in the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma City on December 12, 2016 at 4:26 p.m., more than 24 hours prior to the time set for the meeting.

TRUSTEES PRESENT

Dr. Phillip Berry
Dr. Jeffrey Goodloe
Chief Bryan Wood
Ms. Jan Slater
Mr. Larry McAtee (1:20p)
Mr. Joe Hodges

TRUSTEES ABSENT

Mr. Larry Stevens (Excused)
Mr. Phil Lakin (Excused)
Ms. Allison Petersen (Excused)
Dr. Jim Rodgers (Excused)

OTHERS PRESENT

Steve Williamson, EMSA
Jim Winham, EMSA
Angie Lehman, EMSA
Frank Gresh, EMSA
Tracy Johnson, EMSA
Kent Torrence, EMSA
Julie Roberts, EMSA
Kelli Bruer, EMSA
Sonny Geary, AMR
Rick Ornelas, AMR
Ed Fowler, AMR
Kelly Brader, City of Tulsa
Jack Blair, City of Tulsa
Jim Orbison, Riggs Abney

A quorum was not present and the meeting was called to order at 1:00 p.m. by Ms. Slater.

REGULAR AGENDA

1. Chairman's Report

Ms. Slater informed everyone that Madam Chair Petersen had called her approximately 30 minutes earlier and asked if she would chair the meeting as Ms. Petersen was held up in the courtroom. Ms. Slater stated that since there was not a quorum present, the Consent Agenda items will be moved to the next regularly scheduled meeting. Moving on to the Regular Agenda, Ms. Slater introduced Mr. Jack Blair from our new city regime under the leadership of Mayor G.T. Bynum and gave him the floor. Mr. Blair told the Board that he is a long-time member of the City Council and familiar with the good work of EMSA. He added that though it's not official yet, next month he will be replacing EMSA Board of Trustee Dr. Phillip Berry as the Mayor's Designee. He introduced Ms. Kelly Brader who is the Mayor's Division Director for Public Safety Support Services and said she will also be an important liaison for EMSA to the Mayor's administration. Ms. Slater took the opportunity to thank Dr. Berry on behalf of the Board for his service.

2. President's Report

Mr. Williamson gave an update on the Type II ambulance bid; the bid has been published and all requirements have been met. He reminded the Board that we have been working on the new state EMS rules regarding the management of stretcher vans for 4 years and as a result of the law being changed, our non-emergent transfer rate has already increased. Also, this will lighten the load on the current ambulances that will result in savings including not having to add a new modular ambulance to the fleet every year. He went on to say the intention is to purchase 5 stretcher vans that will be used predominantly for inter-facility transfers and transfers out of the hospitals to home.

a. Compliance Report-Jim Winham, Chief Operating Officer. Mr. Winham reported the compliance and exclusion numbers for the months of October and November 2016. Mr. Williamson added that he and Mr. Winham met with the Edmond City Manager regarding the manning of the Edmond hub. Everyone is satisfied with the changes being made to accommodate their needs.

b. Financial Report-Kent Torrence, Chief Financial Officer. Mr. Torrence presented the October 2016 financial review and report.

c. Patient Revenue Cycle-Angela Lehman, Chief Revenue Officer. Ms. Lehman reported the October 2016 Patient Services Outlook report. Mr. Williamson inquired if the timing of our insurance filings continue to be beneficial. Ms. Lehman reported that even though they are not holding as many claims since the deductibles have been met, the first 6-7 months proved to be very beneficial.

EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust
Regular Board of Trustees Meeting
Wednesday, December 14, 2016 at 1:00 p.m. via Video Conference
EMSA Corporate Offices
Page Three

d. Patient Satisfaction-Kelli Bruer, VP Communications/Public Relations. Ms. Bruer presented the October and November 2016 Compass Point Dashboard reports. Items discussed were the City of Tulsa utility program, subscriber zip codes, and EMSAcare.

e. President's Commentary-Steve Williamson, Chief Executive Officer. Mr. Williamson asked Frank Gresh, EMSA CIO, to give a brief overview of our data security and what has been done, to date, to protect the Authority and beneficiary cities from being hacked. Mr. Gresh explained that EMSA's data security is looked at from three perspectives—Data in Use, i.e., when a paramedic is documenting patient care on a tablet, Data in Motion, i.e., when that data is moving back and forth, and Data at Rest, i.e., data storage. He spoke to the Board about new e-mail encryption, firewalls and working with our partner, Verizon Wireless, to migrate all ambulances to our own private network. He confirmed that there have been no breaches.

Mr. Williamson then provided an update on the Education Center construction stating that completion for all is on target by mid-September and that we are still under budget. He also informed the Board of an ongoing EMS revenue maximization project that would mean several million dollars for EMSA by recouping dollars from the Federal government matching programs. The Oklahoma Healthcare Authority is working with us to change the Medicare plan initiative rules and we hope to have that accomplished by March 31, 2017.

3. Medical Director's Report

Dr. Goodloe expressed his gratitude toward the EMTs and Paramedics at this time of year where physically they are out in the elements and continue to do their jobs with wonderful attitudes, honesty and integrity that we absolutely require in our clinical component of our EMS system. He informed the Board that he will regretfully miss the next two Board of Trustees meetings due to international meetings, within the U.S., where he will be presenting information from our EMS system as part of the faculty of those conferences.

4. New Business

There is no New Business at this time.

5. Trustees' Reports

There are no Trustees' Reports at this time.

6. Next Meeting

The next meeting will be held Wednesday, January 25, 2017 at 1:00 p.m.

EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust
Regular Board of Trustees Meeting
Wednesday, December 14, 2016 at 1:00 p.m. via Video Conference
EMSA Corporate Offices
Page Four

7. **Adjourn**

Ms. Slater adjourned the meeting at 1:53 p.m.

Julie Roberts, Assistant Secretary

Date